

MCR Pathways Finance Manager

Role Description

Effective Financial Management

- Develop the financial systems and culture to meet growth and performance demands.
- Ensure that all expenditure delivers the maximum benefit to mentor recruitment, engaging young people and impacting of mentor relationships
- Coach colleagues in effective cost control and management of all resources

Manage income streams

- Manage cash flows and fund raising
- Identify potential funders and proposals to ensure a continuity of income streams.

Financial reporting & forecasting

- Produce timely, informative, insightful and compliant financial reports for internal & external stakeholders, funders and auditors.
- Continually interpret all data for trends and changes required
- Develop financial forecasting models and scenario planning tools.

Person Spec

	Essential	Desirable
Skills & Experience	<p>Highly skilled and experienced at setting up, continually refining and actively managing financial systems for management accounting and for producing statutory accounts</p> <p>Experience of managing cash flow and effective forecasting</p> <p>Skilled in proactive performance reporting and in communicating the financial disciplines required of staff</p> <p>Experience of building and maintaining strong, positive relationships with a diverse range of individuals and funding partners</p> <p>Strong written and verbal communication skills</p> <p>Highly organised with strong teamwork skills</p> <p>High level of competence in using financial systems, spreadsheets, databases, spreadsheets e.g. Word, Excel, etc</p>	<p>Experience of managing growth and maintaining tight financial control and governance</p> <p>Experience of third sector organisations, their constitutions, funding and reporting requirements.</p> <p>Experience in fundraising & putting in place all the reporting disciplines required</p>

<p>Abilities</p>	<p>Ability to liaise with a range of individuals across organisations whilst maintaining the pace of delivery and quality relationships simultaneously</p> <p>Ability to effectively communicate with, present information to and engage groups and individuals both in person and via virtual platforms.</p> <p>Can proactively interpret all types of data to identify trends, issues and solutions. Has the disciplines and people skills to follow through and ensure changes made.</p> <p>Detailed and disciplined with a drive for quality, delivery and ensuring fully informed decisions</p>	<p>Ability to work in a constantly changing and challenging environment</p>
<p>Attitude & values</p>	<p>Positive, solution-focused attitude</p> <p>Willingness to support others complimenting strong people skills</p> <p>Embraces change and personal development opportunities</p> <p>Self-motivated, committed to MCR cause and values, with the resilience to secure successful partnerships.</p>	
<p>Qualifications</p>	<p>Accounting qualification. Degree</p>	